

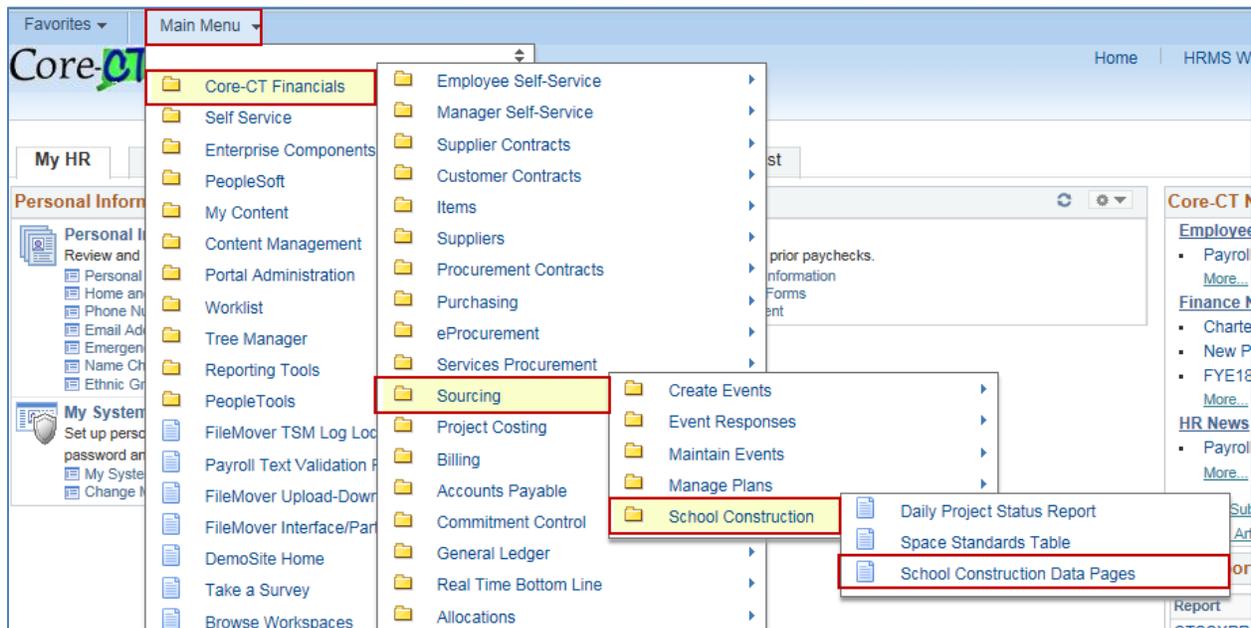
Payment Calculator Data Pages

The Data Pages are a feature housed within the Strategic Sourcing module. They contain information about project parameters taken directly from the application and are used for the Payment Calculator. Although the Data Pages are populated automatically, manual input of the specific Contract ID is required. After they are loaded, certain fields within the Pages can be updated if there are minor edits or updates.

To run the Payment Calculator, the following must be completed:

1. Payment Request submitted.
2. An approved contract.
3. A locked processing status in the data pages.
4. No paid vouchers with the same scheduled payment date that you are running in the calculator.

Navigation: *Main Menu > Core-CT Financials > Sourcing > School Construction > School Construction Data Pages*



To Find an Existing Set of Data Pages:

1. Go to the **Find an Existing Value** tab.
 - The **Business Unit** defaults to DASM1.
 - Enter the specific **Contract ID**, if needed.
 - i. Search for the Contract ID using the magnifying glass to the right of the field if the exact ID is not known.
 - Enter parameters of the other fields as necessary.
 - Click **Search**.
2. Scroll through the results below to find the intended value. If there is no matching value, then the Data Pages does not exist yet for that Contract and will need to be created.

School Construction Data Pages

Enter any information you have and click Search. Leave fields blank for a list of all values.

▼ Search Criteria

Business Unit DASM1
 Contract ID
 Contract Status
 Supplier ID
 Supplier Name
 School Name
 Project Status
 Process Status

Case Sensitive

Limit the number of results to (up to 300):

Search Results

300 of 616 results are displayed.

View All First 1-100 of 300 Last

SetID	Contract ID	Contract Status	Supplier ID	Supplier Name	School Name	Project Status	Process Status
STATE 0020058		Approved	0000000001	TOWN OF ANDOVER	Ansonia Middle School	(blank)	Locked
STATE 18DASC002-0055		Open	0000000002	CITY OF ANSONIA	Central Administration	(blank)	Locked
STATE 18DASC002-0056		Open	0000000002	CITY OF ANSONIA	Prendergast School	(blank)	Unlocked
STATE 18DASC002-0057		Open	0000000002	CITY OF ANSONIA	Mead School	(blank)	Unlocked
STATE 18DASC002-0058		Open	0000000002	CITY OF ANSONIA	Ansonia Middle School	(blank)	Unlocked

To Add a New Set of Data Pages:

1. Go to the **Add a New Value** tab.
 - **Business Unit** is DASM1.
 - Enter the specific **Contract ID** to populate the data pages.
 - Use the magnifying glass next to the field to search for a contract ID in the database.
 - Click **Add**.

School Construction Data Pages

Business Unit

Contract ID 

There are five sections to the Data Pages—**Project Summary**, **Space Standards**, **Site & Facility Purchase**, **Roof Replacement**, and **Auxiliary**. Every set of Data Pages will have these sections, although only the relevant information for a project will be filled in.

2. To edit the Data Pages, the Processing Status must be set to unlocked.
 - Review the Project Summary information, and update the fields, if needed.
 - Under **Project Summary**, check the Processing Status. If it says Locked, click the **Unlock** button directly to the right.
 - i. The Supplier ID, Project Status, and Status Date links to the project in Project Costing.

The screenshot shows a web interface for editing project data. At the top, there are five tabs: 'Project Summary' (selected), 'Space Standards', 'Site & Facility Purchase', 'Roof Replacement', and 'Auxiliary'. Below the tabs, the 'Contract ID' is 'TOWN OF OXFORD'. The 'Project Summary' section is expanded, showing various input fields. The 'Processing Status' is currently 'Unlocked', and a 'Lock' button is visible next to it. A red box highlights the 'Processing Status' and 'Lock' button area.

Project Summary	Space Standards	Site & Facility Purchase	Roof Replacement	Auxiliary
Contract ID TOWN OF OXFORD				
▼ Project Summary				
Project		Contact Phone	<input type="text"/>	
Contact Name	<input type="text"/>	Last Contact Date	<input type="text"/>	<input type="text"/>
Supplier Name	OXFORD TOWN TREASURER	Supplier ID	0000000108	
School Name	<input type="text"/>	Project Status		
Facility ID	<input type="text"/>	Status Date		
Program Type	<input type="text"/>	Processing Status	Unlocked	<input type="button" value="Lock"/>
School Type	<input type="text"/>			

3. Click through the sections and make edits as necessary. Fields that accept changes will have white input boxes. Fields that cannot be changed will be greyed out and unable to be selected.

Project Summary	Space Standards	Site & Facility Purchase	Roof Replacement	Auxiliary
------------------------	-----------------	--------------------------	------------------	-----------

Contract ID TOWN OF OXFORD

Project Summary

Project	Contact Phone	<input type="text"/>
Contact Name	Last Contact Date	<input type="text"/>
Supplier Name	Supplier ID	OXFORD TOWN TREASURER 0000000108
School Name	Project Status	
Facility ID	Status Date	
Program Type	Processing Status	Unlocked <input type="button" value="Lock"/>
School Type		

Project Types

	Find	First	1-33 of 33	Last
Alteration of Existing Facility (A)	<input type="checkbox"/>			
Asbestos Abatement (AA)	<input type="checkbox"/>			
CHOICE	<input type="checkbox"/>			
CHOICE bonus	<input type="checkbox"/>			
Code Violation (CV)	<input type="checkbox"/>			

4. Mandatory fields under Auxiliary must be filled-in before saving:

- Application Submission Data
- Original GA/SDE Authorization Date
- Reimbursement Rate
- Retainage Rate
- There may be other mandatory fields based on the project type. Review all fields, and complete as needed.

Project Summary | Space Standards | Site & Facility Purchase | Roof Replacement | **Auxiliary** | Help | Personalize Page

Contract ID TOWN OF OXFORD

Funding

State Construction Grant	0.00	Rebates	0.00
General Fund	0.00	Insurance Proceeds	0.00
Current Bonds/Notes	0.00	Federal/State Grants	0.00
Anticipated Bonds/Notes	0.00	Other	0.00
Subtotal General Funding	0.00	Roof monies recovered	0.00
		Subtotal Other Funding	0.00
		Total Project Funding	0.00

Auditorium Seating

Apply Auditorium Seating?:

Auditorium capacity waived 0.00

a1. Auditorium Seating Capacity 0.00

a2. Total S.F. of Auditorium 0.00

a3. S.F. of Seating Area 0.00

a4. Total Construction cost of Auditorium 0.00

a5. Construction cost of Seating Area 0.00

a6. Cost of Seats and Installation 0.00

a7. Total Cost of Auditorium Seating Area 0.00

Dates

Local funding authorization date

Referendum approval date

Application submission date

Plan approval date

Start of construction date

Original construction deadline date

Extended construction deadline date 1

Extended construction deadline date 2

Local board acceptance complete date

Final request entry date

Apply late submission penalty?:

Grant Commitment

Award Amount

Supplemental GA/SDE Authorization Date

Original Costs Authorized 0.00

Original GA/SDE Authorization Date

Reimbursement Rate 0.00

Retainage Rate 0.00

Change Order Adjustment Waiver:

Eligible Change Order Costs 0.00

Maximum Allowable Change Order Costs 0.00

Special legislation?:

Central Administration offices in school?:

Amortization Report?:

Bonuses

School readiness program:

SRP S.F. 0.00

SRP eligible costs 0.00

SRP ineligible costs 0.00

Lighthouse School:

Necessary for Lighthouse?:

Lighthouse Eligible costs 0.00

Lighthouse Ineligible costs 0.00

CHOICE:

Total spaces at completion 0.00

CHOICE eligible costs 0.00

CHOICE Ineligible costs 0.00

Full Day KG or Reduced Class Size:

Priority district?:

Priority school in non-priority district:

Necessary for Full day?:

Necessary for class reduction?:

Total project area 0.00

Area of Full day 0.00

Area for class reduction 0.00

Placeholder Bonus: 0.00

5. Click **Save** at the bottom of the page.

SRP Ineligible costs	<input type="text" value="0.00"/>	Necessary for class reduction?:	<input type="checkbox"/>
Lighthouse School:	<input type="checkbox"/>	Total project area	<input type="text" value="0.00"/>
Necessary for Lighthouse?:	<input type="checkbox"/>	Area of Full day	<input type="text" value="0.00"/>
Lighthouse Eligible costs	<input type="text" value="0.00"/>	Area for class reduction	<input type="text" value="0.00"/>
Lighthouse Ineligible costs	<input type="text" value="0.00"/>	Placeholder Bonus:	<input type="text" value="0.00"/>
CHOICE:	<input type="checkbox"/>		
Total spaces at completion	<input type="text" value="0.00"/>		
CHOICE eligible costs	<input type="text" value="0.00"/>		
CHOICE Ineligible costs	<input type="text" value="0.00"/>		

Save

Project Summary | Space Standards | Site & Facility Purchase | Roof Replacement | Auxiliary

6. **Lock** the Data Pages before running the Payment Calculator. The page will auto-save when you click the **Lock** button.

Project Summary	Space Standards	Site & Facility Purchase	Roof Replacement	Auxiliary
Contract ID TOWN OF OXFORD				
▼ Project Summary				
Project	Contact Name	Contact Phone	Last Contact Date	<input type="text" value="31"/>
Supplier Name	OXFORD TOWN TREASURER	Supplier ID	000000108	
School Name	Facility ID	Project Status	Status Date	
Program Type		Processing Status	Unlocked	Lock
School Type				
▼ Project Types				
Alteration of Existing Facility (A)		Find	First	1-33 of 33 Last
Asbestos Abatement (AA)				
CHOICE				

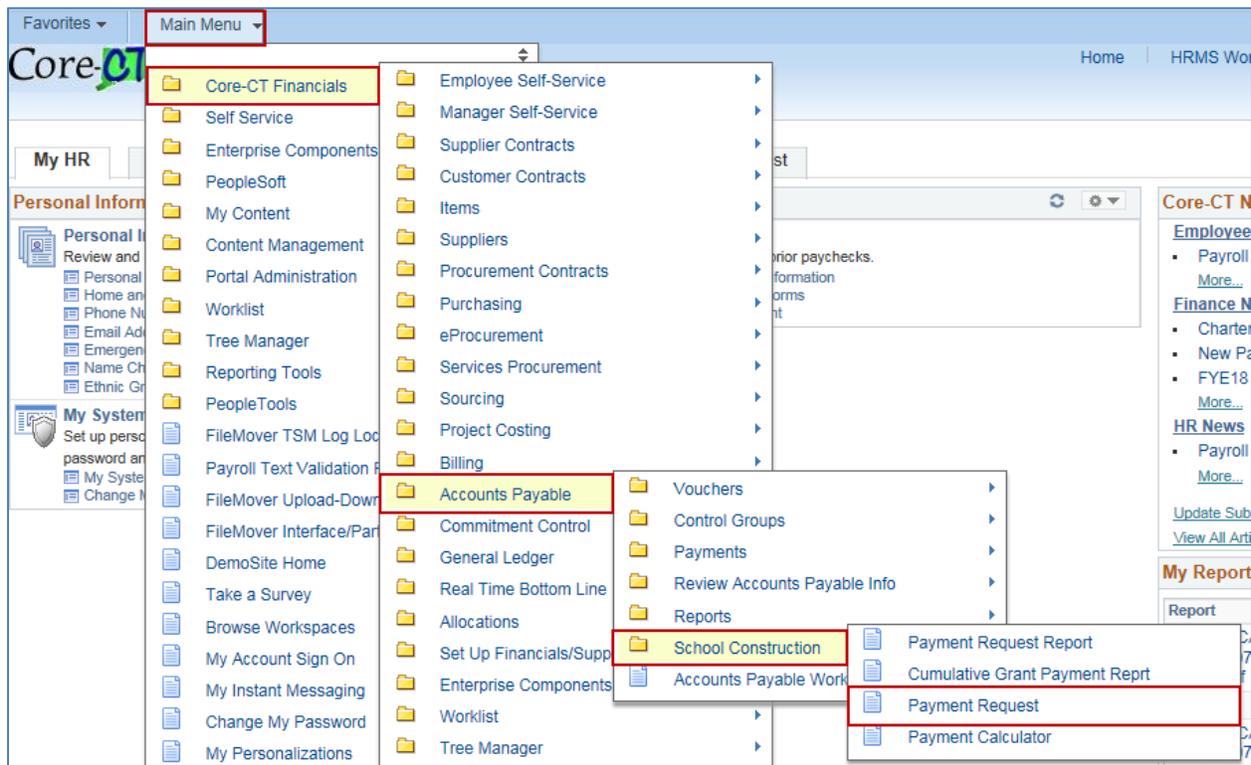
Payment Request

Payment Requests are submitted by suppliers through eSupplier as a way of identifying amounts for funds. After they come through, there are several actions that can be taken in response. Minor edits can be made directly to the received request, or the request can be put into Pushback status and returned to the school districts for editing. Approving a request pushes it forward while rejecting a request requires schools to submit a new one.

There are four different kinds of payments requests—Audit, Estimate, Revision, and Final. Schools will only have access to Estimate, Revision, and Final.

To process a Payment Request, create the Data Pages before beginning.

Navigation: *Main Menu > Core-CT Financials > Accounts Payable > School Construction > Payment Request*



To View/Edit an Already Submitted Payment Request:

1. Go to the **Find an Existing Value** tab.

Payment Request

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value | Add a New Value

Search Criteria

Business Unit begins with DASM1

Contract ID begins with 18DASTEST23640

Payment Request Number begins with

Request Status =

Scheduled Payment Date =

Form Type =

Supplier ID begins with

Supplier Name begins with

School Name begins with

Case Sensitive

Limit the number of results to (up to 300): 300

Search Clear Basic Search Save Search Criteria

Find an Existing Value | Add a New Value

- Enter the **Business Unit** as DASM1.
- Use the specific **Contract ID**.
 - If the Contract ID is not known, click the magnifying glass next to the input box to bring up a pop-up search box.

Look Up Contract ID

Business Unit DASM1

Contract ID begins with 18DASYBAR001123

Look Up Clear Cancel Basic Lookup

Search Results

View 100 First 1 of 1 Last

Contract ID	Supplier Name	Expire Date	Contract Status
18DASYBAR001123	TOWN OF BARKHAMSTED	07/23/2020	Approved

2. Use any of the other criteria as necessary, including Payment Request Number, Supplier Name, or Scheduled Pay Date.
3. Click **Search**.
 - Scroll through the search results table to find the version of the intended payment request. There may be several versions for one contract if multiple requests have been submitted.

This is the Payment Request Form page. The top contains identifying information such as the school district who submitted the request, the preparer's name, the Contract ID, form type, and scheduled payment date. The remainder of the page contains tables of costs organized by cost types.

[Favorites](#) > [Main Menu](#) > [Accounts Payable](#) > [School Construction](#) > [Payment Request](#)

ORACLE

Payment Request Form

Department of Administrative Services School Construction

Business Unit DASM1 **Contract ID** 18DASYBAR001123
Request # SCP0000042 **Award Amount** 40,000
School District TOWN OF BARKHAMSTED ***Form Type** Estimated Request
School Name Town of Barkhamsted **Request Status** Submitted
***Preparer** Brianne Mckenna **Entry Date** 07/25/2018
***Preparer's Title** ERP **Project Status** Estimated Payments
***Phone** 123-456-7890 **Payment Status**
***Email** test@yahoo.com **Approved Date** 08/06/2018
***Scheduled Payment Date** 08/31/2018

Cost Type	Col. 1 Estimated Application Project Costs	Col. 2 Revised Contracted Project Costs	Col. 3 Approved Expenditures to Date	Col. 4 Current Expenditures Requested
Eligible Costs				
- 1 Architectural Design	0.00	1,000.00	500.00	0.00
- 2 Site Acquisition	0.00	0.00	0.00	150.00
- 3 Facility Purchase	0.00	200.00	200.00	0.00
- 4 Other Professional Fees	0.00	0.00	0.00	0.00
- 5 Construction Fully Eligible	0.00	100.00	100.00	0.00
- 6 Bonus cost (School Readiness)	0.00	0.00	0.00	0.00
- 7 Bonus Costs - Fully K/Class Si	0.00	0.00	0.00	300.00
- 8 Equipment Furnishing	0.00	0.00	0.00	0.00
- 9 Roof 15-19 years Cost	0.00	0.00	0.00	0.00
- Sub-Total	0.00	1,300.00	800.00	450.00
Limited Eligible Costs				
- 10 Outdoor Athletic Facilities	0.00	0.00	0.00	0.00
- 11 Natatorium	0.00	0.00	0.00	150.00
- 12 Eligible Auditorium Seating	0.00	0.00	0.00	0.00
- 13 Eligible Gym Seating Area	0.00	0.00	0.00	0.00
- Sub-Total	0.00	0.00	0.00	150.00
Ineligible Costs				
- 14 Ineligible Site Acquisition Co	0.00	0.00	0.00	0.00
- 15 Ineligible Facility Purchase P	0.00	0.00	0.00	0.00
- 16 Ineligible Construction Costs	0.00	0.00	0.00	0.00
- 17 Ineligible Bonus Costs - Schoo	0.00	0.00	0.00	0.00
- 18 Ineligible Bonus Costs - Full	0.00	0.00	0.00	0.00

4. Enter the **Scheduled Payment Date**.
5. Review the Costs entered by the Superintendent.
 - The new cost information is entered into Column 2, Revised Contracted Project Costs (the exact amounts requested with this form) and Column 4, Current Expenditures Requested.
 - Column 1 reflects the cost submitted in the Grant Application. Column 3 shows the already approved payments. These columns are greyed out.
6. Review attachments and comments. Enter comments, if needed.
 - Comments and attachments can be helpful as a way of communicating to school districts what edits should be made or simply keeping a record.

The screenshot shows a 'Comments' section with a text input field containing '<This is a comment.>'. To the right of the input field are icons for undo, redo, and a plus sign. Below the input field is an 'Associated Document' section with an 'Attachment' label and an 'Attach' button.

7. To change status:
 - The buttons for responding to the Payment Request are at the bottom of the page, below comments. Please note that these statuses are not permanent, even Approved. An Approved request can be Unapproved and returned to the preparer through Pushback.
 - **Approve:** Payment Request can be run through Payment Calculator;
 - **Deny:** Superintendents will have to submit a new form
 - **Pushback:** Superintendents will have the option to edit the current form; Add comments to identify the fields that need to be corrected

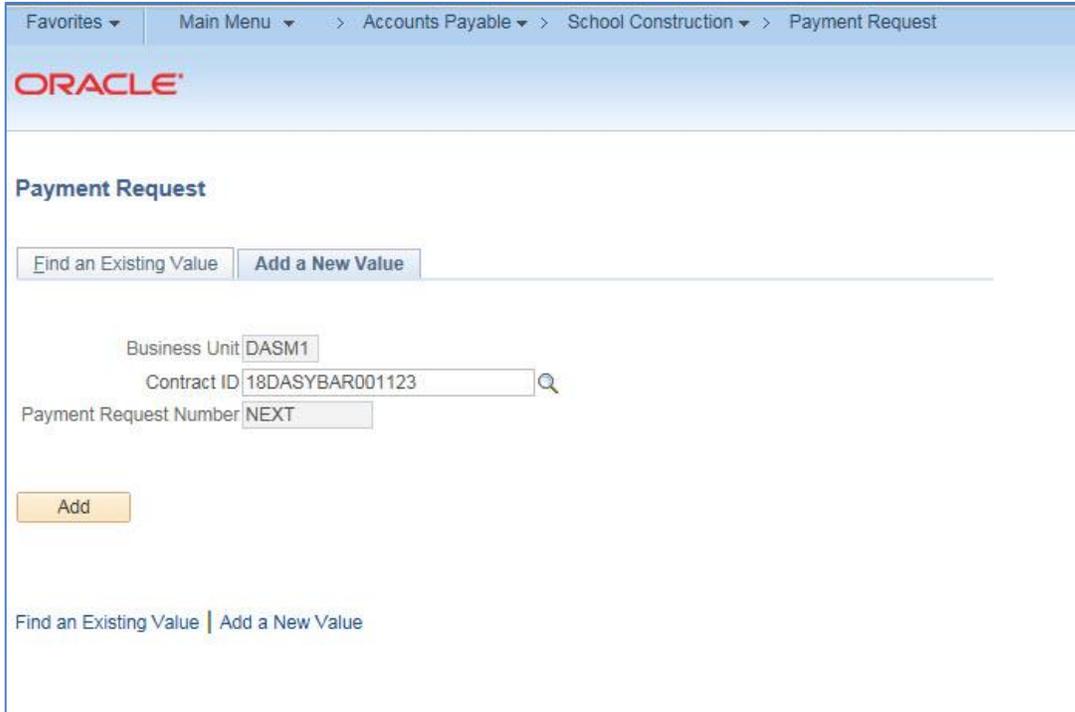
The screenshot displays a summary table at the top with the following data:

- Sub-Total	17,630.00	17,630.00	12,630.00	0.00
- Project Total	125,000.00	125,000.00	120,000.00	0.00

Below the table are two input fields: 'Approved Expenditures to Date (State Share)' with a value of 80,877.00 and 'New Expenditures Requested (State Share)' with a value of 0.00. To the right is a 'Comments' section with a text input field, 'Associated Document' section, and 'Attach' button. At the bottom, there are three buttons: 'Approve', 'Deny', and 'Pushback', which are highlighted with a red border. A 'Print' button is also visible. The status 'Last Modified On 08/08/18 12:58PM' is shown at the bottom right. At the very bottom, there are navigation buttons: 'Return to Search', 'Previous in List', 'Next in List', 'Add', and 'Update/Display'.

To Begin a Payment Request on Behalf of a School:

1. Go to the **Add a New Value** tab.
 - **Business Unit** defaults to DASM1.
 - Use the specific **Contract ID**.
 - i. If the Contract ID is not known, click the magnifying glass next to the input box to bring up a pop-up search box.
 - **Payment Request Number** should be NEXT.



The screenshot shows the Oracle Payment Request interface. At the top, there is a navigation breadcrumb: Favorites > Main Menu > Accounts Payable > School Construction > Payment Request. Below this is the Oracle logo. The main heading is "Payment Request". There are two tabs: "Find an Existing Value" and "Add a New Value". The "Add a New Value" tab is active. The form contains three input fields: "Business Unit" with the value "DASM1", "Contract ID" with the value "18DASYBAR001123" and a magnifying glass icon to its right, and "Payment Request Number" with the value "NEXT". Below the input fields is an "Add" button. At the bottom of the form, there are two links: "Find an Existing Value" and "Add a New Value".



This is the blank Payment Request Form page. The top contains identifying information such as the school district who submitted the request, the preparer's name, the Contract ID, form type, and scheduled payment date. The remainder of the page contains tables of costs organized by cost types.

Favorites > Main Menu > Accounts Payable > School Construction > Payment Request

ORACLE

Payment Request Form

Department of Administrative Services | **School Construction**

Business Unit: DASM1
Request #: NEXT
Supplier ID: 000000005
Supplier Name: TOWN OF BARKHAMSTED
School Name: Covington

*Preparer: _____
*Preparer's Title: _____
*Phone: _____
*Email: _____

Contract ID: 18DASYBAR001123
Award Amount: 40,000
*Form Type:
Request Status: Draft
Entry Date: _____
Project Status: Estimated Payments
Payment Status: _____
Approved Date: _____
*Scheduled Payment Date:

Cost Type	Col. 1 Estimated Application Project Costs	Col. 2 Revised Contracted Project Costs	Col. 3 Approved Expenditures to Date	Col. 4 Current Expenditures Requested
Eligible Costs				
- 1 Architectural Design	0.00	1,000.00	500.00	0.00
- 2 Site Acquisition	0.00	0.00	150.00	0.00
- 3 Facility Purchase	0.00	200.00	200.00	0.00
- 4 Other Professional Fees	0.00	0.00	0.00	0.00
- 5 Construction Fully Eligible	0.00	100.00	100.00	0.00
- 6 Bonus cost (School Readiness)	0.00	0.00	0.00	0.00
- 7 Bonus Costs - Fully K/Class St	0.00	0.00	300.00	0.00
- 8 Equipment Furnishing	0.00	0.00	0.00	0.00
- 9 Roof 15-19 years Cost	0.00	0.00	0.00	0.00
- Sub-Total	0.00	1,300.00	1,250.00	0.00
Limited Eligible Costs				
- 10 Outdoor Athletic Facilities	0.00	0.00	0.00	0.00
- 11 Natatorium	0.00	0.00	150.00	0.00
- 12 Eligible Auditorium Seating	0.00	0.00	0.00	0.00
- 13 Eligible Gym Seating Area	0.00	0.00	0.00	0.00
- Sub-Total	0.00	0.00	150.00	0.00
Ineligible Costs				
- 14 Ineligible Site Acquisition Co	0.00	0.00	0.00	0.00
- 15 Ineligible Facility Purchase P	0.00	0.00	0.00	0.00
- 16 Ineligible Construction Costs	0.00	0.00	0.00	0.00
- 17 Ineligible Bonus Costs - Schoo	0.00	0.00	0.00	0.00
- 18 Ineligible Bonus Costs - Full	0.00	0.00	0.00	0.00

- 2. Fill-out the identifying information including Preparer Name, Title, Phone, Email.
- 3. Choose the correct **Form Type** using the dropdown menu—Audit, Estimated, Final, Revision.

School Construction

Contract ID: 18DASYBAR001123
Award Amount: 40,000
*Form Type:
Request Status: Estimated Request
Entry Date: Final Request
Project Status: Revision Request
Payment Status: Estimated Payments
Approved Date: _____
*Scheduled Payment Date:

- **Audit:** To be used for auditing purposes.
- **Estimated:** The typical request until the project has reached the funding threshold.
- **Final:** The final payment request to be sent when a project has reached the funding threshold.
- **Revision:** Used when the scope of the project has changed significantly impacting the amount of funds requested.

4. Enter the **Cost Types:**

- Only **Column 2 Revised Contracted Project Costs** and **Column 4 Current Expenditures Requested** will be editable on this page. Every other column will be grayed out.
- **Column 1 Estimated Application Project Costs** can be updated via the Project Upload tool in Project Costing.

5. Attach optional **Comments or Attachments** at the bottom.

6. Complete any required additional questions at the bottom.

- Only Final and Revision form types will specifically ask for further documentation or verification.

7. **Submit** to move to submitted status or **Save** to put the form into Draft status. The Approve, Deny, and Pushback buttons will become active.

- Resume progress on the form by searching for it again under **Find an Existing Value**.

Find an Existing Value Add a New Value

▼ Search Criteria

Business Unit begins with

Contract ID begins with

Payment Request Number begins with

Request Status =

Scheduled Payment Date =

Form Type =

Supplier ID begins with

Supplier Name begins with

School Name begins with

Case Sensitive

Limit the number of results to (up to 300):

Search Results

View All First 1-3 of 3 Last

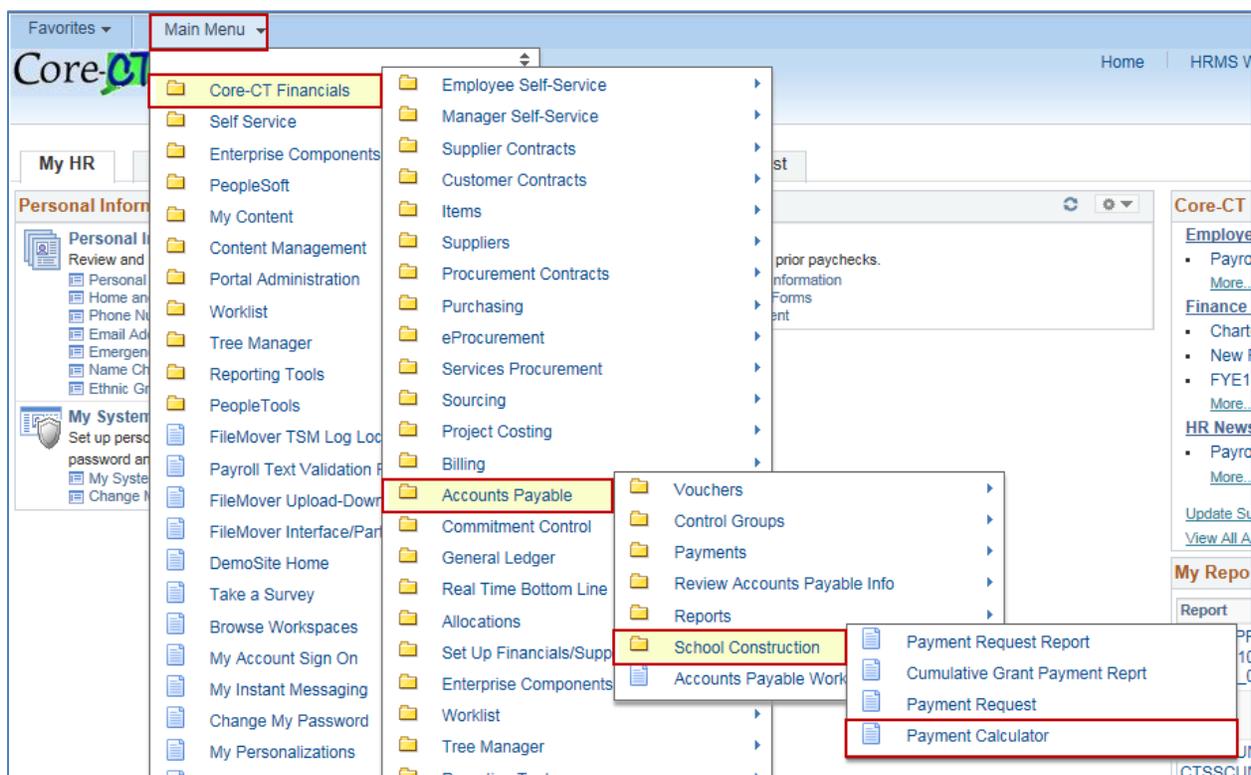
Contract ID	Payment Request Number	Request Status	Form Type	Supplier ID	Supplier Name	School Name
18DASYBAR001123	SCP0000027	Approved	Estimated	0000000005	TOWN OF BARKHAMSTED	Covington
18DASYBAR001123	SCP0000042	Approved	Estimated	0000000005	TOWN OF BARKHAMSTED	Covington
18DASYBAR001123	SCP0000083	Draft	Estimated	0000000005	TOWN OF BARKHAMSTED	Covington

Payment Calculator

The Payment Calculator in Accounts Payable outputs the amounts that school districts will be given. It is based on a series of set calculations. The two sources of information that determine the amounts are the Data Pages (in Strategic Sourcing) and a Payment Request (submitted through eSupplier).

The Calculator batches projects using the field of Scheduled Payment Date, although this may not be the actual payment date. For a project to be included, it must have an approved Procurement Contract, an approved Payment Request, and locked Data Pages. There cannot be any paid vouchers in the scheduled pay date.

Navigation: *Main Menu > Core-CT Financials > Accounts Payable > School Construction > Payment Calculator*



1. If the Run Control ID has been previously set up, click the **Find an Existing Value** tab.
 - Enter the **Run Control ID**.
 - It is recommended that the group uniformly decide on one run control for the payment calculator process (i.e. OSCGRPC). Please check if this is unknown.
 - Click **Search**.

Payment Calculator
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value Add a New Value

▼ Search Criteria

Search by: Run Control ID begins with

Case Sensitive

Limit the number of results to (up to 300):

Search Advanced Search

2. Enter the **Scheduled Payment Date** to perform the batching of payments, or select from the magnifying glass icon.
3. Click **Save**.
4. Click **Run**.

Payment Calculator

Run Control ID OSCGRPC Report Manager Process Monitor **Run** 3

Process Request Parameters

*Scheduled Payment Date 1

Save Notify 2

Add Update/Display

5. Click **Ok**.

Process Scheduler Request Help

User ID ACC_ZUCKERL Run Control ID OSCGRPC

Server Name Run Date 09/12/2018

Recurrence Run Time 9:16:28AM Reset to Current Date/Time

Time Zone

Process List

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	Payment Calculator	CTPMCALC	PSJob	(None) <input type="text"/>	(None) <input type="text"/>	Distribution

- At the point the Payment Calculator will be running. Record the **Process Instant** number to identify which reports accompany this run of the Calculator.
- Click the link to the **Process Monitor** to track the progress of the process.

Payment Calculator

Run Control ID OSCGRPC Report Manager Process Monitor

Process Instance:1304

Process Request Parameters

*Scheduled Payment Date 09/11/2018

- Click the Refresh button to the status of the report. The process may take up to 10 minutes to complete.

Process List
Server List

View Process Request For

User ID Type Days

Server Name Instance to

Run Status Distribution Status Save On Refresh

Process List Personalize | Find | View All | | First 1-8 of 8 Last

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
<input type="checkbox"/>	1304		PSJob	CTPMCALC	ACC_ZUCKERL	09/12/2018 9:16:28AM EDT	Processing	N/A	Details

- Click the **CTPMCALC** process name to view the status of the calculations. Click to link next to each report to access the report. Click Refresh to update the status. The reports are also accessible via the Report Manager.

Process Detail

[Help](#)

Process Name CTPMCALC

Main Job Instance 1314

Left | Right

- 1314 - CTPMCALC Processing**
 - 1315 - CTSSPMCALC Success
 - 1316 - CTSSPMCALC1 Success
 - 1317 - CTSSPMCALC2 Success
 - 1318 - CTSSPMCALC3 Success
 - 1319 - CTSSPMCALC4 Success
 - 1320 - CTSSPMCALC5 Success
 - 1321 - CTSSPMCALC6 Success
 - 1322 - CTSSPMCALC7 Queued
 - 1323 - CTSSPMCALC8 Pending