

CONTRACT CHECKLIST

This Contract checklist sheet must be a separate attachment for all contract types in the Core-CT Procurement Contracts module. Contract types include, but are not limited to BU award, Construction, Grant, Loan, MOU, POS, PSA, Rental Lease, Rights of Way, and Statutory Contractual Services.

Please check applicable box below.

Only relevant pages listed below attached/scanned.

or

Contract pages attached, enter the PDF page numbers below.

Contract face sheet (i.e., CO-802A, Personal Service Agreement)

Full description of goods and/or services including the terms and conditions

Contract dates

Budget / Funding sheet

Subcontractor information, if applicable

Signature page(s)

Summary Sheet for Contract Amendment attachments should include the following:

Amendment face sheet

Additional changes to the contract

Updated signature page(s)