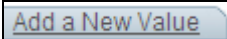
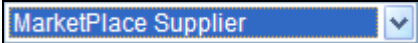



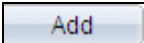
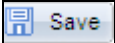


## Linking a Supplier to a Partner

Step	Action
1.	Navigate to the Catalog Management > Catalogs > Linked Suppliers
2.	Click the <b>Add a New Value</b> tab. 
3.	Click the <b>Linked Supplier Type</b> list. 
4.	Click the <b>Catalog Management Supplier</b> list item. 
5.	Enter <b>STATE</b> into the <b>SetID</b> field.
6.	Enter <b>000010121</b> into the <b>Vendor ID</b> field.
7.	The vendor location should always be MAIN unless the vendor is an Inventory partner. In that case enter or select Inventory.  Click the <b>Look up Vendor Location</b> button. 
8.	Click the <b>MAIN</b> link. 
9.	Click the <b>Add</b> button. 
10.	Enter the Partner ID from catalog management in the <b>Trading Partner ID</b> field. The Partner ID is the last five digits of the Vendor ID.  Enter <b>10121</b> into the <b>Trading Partner ID</b> field.
11.	Enter the Vendor's full name in the Trading Partner Name field. Use ALL CAPS.  Enter <b>AERO ALL GAS CORP</b> into the <b>Trading Partner Name</b> field.
12.	Click the <b>Save</b> button. 
13.	<b>End of Procedure.</b>