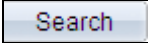
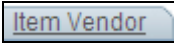




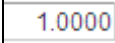




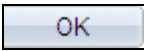
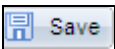


## Adding Tiered Pricing

Step	Action
1.	Navigate to Items > Define Items and Attributes > Purchasing Attributes.
2.	Enter the item ID and click the Search button. 
3.	Click the <b>Item Vendor</b> tab. 
4.	Click the <b>Item Vendor UOM</b> link. 
5.	In this example a three tier pricing structure will be set up for an item. Three new effective dated rows will be added.
6.	Click the <b>Add a new row at row 1</b> button to add the first new effective dated row.. 
7.	Click the <b>View All</b> link. 
8.	The item now has two effective dated rows of UOM Price attributes. The First row has an effective date of the current date. The second row is the original effective dated row.  Click the <b>Add a new row at row 1</b> button to add another row with the current date as the effective date. 
9.	Click in the <b>Minimum Quantity</b> field for row one to add the second tier to the new pricing structure.  Tier one is the current row two, with an <b>Effective Date</b> of 04/30/2013 (the current date). 
10.	Enter <b>5</b> into the <b>Minimum Quantity</b> field for row one.
11.	Click in the <b>Vendor Price</b> field for row one. 
12.	Enter <b>8.56</b> into the <b>Vendor Price</b> field row one.
13.	Click the <b>Add a new row at row 1</b> button to add a new effective dated row.  This row will be used to set the third tier of the new pricing structure. This row will have the same <b>Effective Date</b> as rows two and three. 

Step	Action
14.	Click in the <b>Minimum Quantity</b> field for Row one. 
15.	Enter <b>10</b> into the <b>Minimum Quantity</b> field row one.
16.	Click in the <b>Vendor Price</b> field. 
17.	Enter <b>8.15</b> into the <b>Vendor Price</b> field for row one.
18.	Click the scrollbar to move to the bottom of the page.
19.	The item now has three effective dated rows for the current date. Each of these rows contains one level of the new tiered pricing structure for the item.
20.	Click the <b>OK</b> button. 
21.	Click the <b>Save</b> button. 
22.	<b>End of Procedure.</b>