

No. 0975
Compensatory time earned
Compensatory time taken

SICK LEAVE

Employee's personal illness
Employee's medical, dental, eye
appointments
Sick Immediate Family (3 days
limit per year)
Family funeral (3 days limit for
each occurrence)
Other funeral (3 days limit per
year)
Advance sick leave
Family Leave

CODE
H
COE
COT

MILITARY LEAVE
Military leave with pay

CODE
ML

LEAVE OF ABSENCE

Leave without pay due to tardiness
Unauthorized leave without pay
leave without pay (LAW)
Leave without pay on a holiday

LJ
LJ
LAW
LHL

EDUCATIONAL LEAVE

Educational leave with pay
Working conference, seminars
Educational leave without pay
In-service training
Pre-professional training

WE
C
LED
WT
PPT

(2)

VACATION LEAVE

action
action due to tardiness

V
VT

PERSONAL LEAVE

Personal leave
Personal leave due to tardiness

PL
PLT

WORKER'S COMPENSATION

Worker's compensation full pay
Worker's compensation
Initial pay (66 2/3)

WC
MCP

MISCELLANEOUS

Jury duty
Early closing for weather
Governor & general letter
approval closing
Time to take State examinations
& State interviews

WJ
WJ
WG
WX

CODES

055